

**Town of Hamilton**  
**Regular Monthly Board Meeting**  
**July 12, 2018 @ 7:00 PM**

**Present: Commissioners:** Williams, Staton, Freeman and Jackson. Mayor Matthews and Commissioner Everett absent due to illness.

Meeting called to order/ and Welcome by Commissioner Williams acting Mayor Protem. Reading of June 7, 2018 minutes by the clerk.

Motion to approve June 7, 2018 minutes as read by Commissioner Staton and the motion was second by Commissioner Jackson. Motion carried 4-0.

Discussion to table talk until Mayor return concerning vote to donate to Roanoke Partners , whether mayor has contacted LGC and Mr. James, Town's attorney.

**New Business:** Annie's Catering Operator& Coordinator-(Ms. Chevelle Summers) and Mr. Bryan Carr introduced themselves to the Board and presented their plan for opening Annie's Catering in Hamilton projected opening date January 2019.

Commissioner Freeman asks what will be their operating hours. Ms. Summers states they will start out 11:00 – 3:00 PM. See information Brochure filed with these minutes.

**Mid East Commission:** Ms. Jamie Heath reviewed with the Board updated and new ordinances for Building and Housing Codes for the Town of Hamilton. There were no questions. Commissioner Williams thanked Ms. Heath for her presentation and states the Board will revisit at the next month Board meeting.

**Citizen:** Ms. Patricia Morring asks if TOH would contact Electricities about donating to CADA since CADA assist citizens who may qualify, with help paying their utility bills. She also requests each employee salary.

**Commissioners' Report:** Commissioner Jackson states that he went to the HVFD for what he thought would be their regular meeting but instead they were having a training session.

**Commissioner Freeman:** Maintenance Report:

Town Hall clock gears are stripped and Rogers Clock Repairs states it is beyond repair it has to be updated and reconstructed which will cost approximately \$5400.00.

River Lift Station renovation to be started around July 24<sup>th</sup> 2018 to replace valves, bracket pumps, pump truck and clean well; to upgrade will cost approximately \$21,000.00.

**Commissioner Staton:** Commended maintenance department on how well streets and ditches are looking.



**Commissioner Williams:** Ask Board for a motion to approve Mid East donation of local assessment dues \$350.00. Commissioner Jackson motions that the Board approve 2018-2019 Mid East Local Assessment dues of \$350.00; motion second by Commissioner Staton. Motion carried 4-0.

Motion by Commissioner Jackson for Board to approve 2018-2019 Annual Membership Dues of \$100.00 to North Carolina School of Government; Motion to approve by Commissioner Staton motion carried 4-0.

Commissioner Staton motions for closed session to discuss personnel issues; second by Commissioner Freeman. Motion carried 4-0.

Motion to come out of closed session by Commissioner Jackson and second by Commissioner Staton. Motion carried 4-0.

No action was taken in closed session; back in open session.

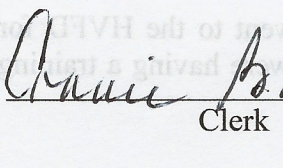
Commissioner Freeman motions that the Board approve a 3% salary increase for all employees; motion second by Commissioner Staton; Carried 4-0.

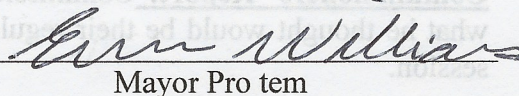
Commissioner Jackson motion that the Board approve to pay part-time employee Kerry Spivey his accumulated 81 hours of vacation, and 200 hours of personal days; motion was second by Commissioner Staton; Carried 4-0.

A motion by Commissioner Freeman that Board approve merit raise \$1.36 for employee Keith Brown. Motion was second by Commissioner Staton; motion carried 4-0.

No further business was discussed. Commissioner Jackson motions to adjourn meeting; motion second by Commissioner Staton. Motion carried 4-0.

Meeting was adjourned.

 8-3-18  
Clerk

 8-3-18  
Mayor Pro tem