

Town of Hamilton
Board of Commissioners Budget Workshop
Location: Town Hall 109 North Front Street
Date: June 23rd, 2022
Time: 6:00P.M.

Present: Mayor Williams; Commissioners: Freeman, Goodrich, Spivey, Stewart, Jackson

Meeting was called to order by Mayor Williams at 7:01PM. Prayer was given by Commissioner Stewart and Pledge to flag recited by all.

Mayor Williams reviewed proposed budget for fiscal year 2022-2023, he states that this year we will experience rate raises, COLA for town employee as well as tax rate increase. Currently the town continues to coast backwards from our long-term goals if rates remain the same. As we have seen all rates has gone up COLA, gas, health insurance, paper postage and the list could continue. Currently our off set is not there to keep the town functioning.

The board begin to review line item for income and expenses to the town for the upcoming fiscal year. COLA at five percent for all town employees has been reviewed with possible increase after six-month review per Commissioner Spivey. A ten percent rate increase was reviewed for water, sewer, and electricity. Other rates and each line item reviewed by board to see any areas for improvement or changes to be made. **At this time, the per approval of the local government commission we the Town Council representing the town of Hamilton would approve the projected fiscal year 2022-2023 budget by Commissioner Spivey, seconded by Commissioner Goodrich, Unanimous decision, motion carried 5-0.**

Mayor Williams states he has several Resolutions to bring forth to the town council for approval at this time.

Resolved Resolution for Adoption of a Join Cooperation Agreement for the Establishment of the Choanoke Area Housing Consortium Under the Federal Home Investment Partnership Program are hereby received and adopted by the Town of Hamilton by Commissioner Stewart, seconded by Commissioner Jackson, Unanimous decision, motion carried 5-0.

Resolved Resolution of the Hamilton Town Council Adopting the records retention policy: Documents create or maintained pursuant to the ARP/CLSRF awarded and adopted by the Town of Hamilton by Commissioner Spivey, seconded by Commissioner Freeman, Unanimous decision, motion carried 5-0.

Resolved Resolution of the Hamilton Town Council Adopting the ARP/CSLFRF Nondiscrimination policy adopted by the Town of Hamilton by Commissioner Goodrich, seconded by Commissioner Stewart, Unanimous decision, motion carried 5-0.

Resolved Resolution of the Hamilton Town Council Adopting an eligible project policy for the expenditure of American Rescue Plan Act of 2021 Coronavirus state and local fiscal recovery funds adopted by the Town of Hamilton by Commissioner Freeman, seconded by Commissioner Jackson, Unanimous decision, motion carried 5-0.

Resolved Resolution of the Hamilton Town Council Approving a conflict-of-Interest Policy adopted by the Town of Hamilton by Commissioner Spivey, seconded by Commissioner Stewart, Unanimous decision, motion carried 5-0.

Resolved Resolution of the Hamilton Town Council Approving a policy for allowable costs and cost principles for expenditure of American Rescue Plan Act Coronavirus state and local fiscal recovery funds by North Carolina Local Governments adopted by the Town of Hamilton by Commissioner Freeman, seconded by Commissioner Goodrich, Unanimous decision, motion carried 5-0.

Resolved Resolution of the Hamilton Town Council Adopting the policy for property management related to the expenditure of American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Funds adopted by the Town of Hamilton by Commissioner Stewart, seconded by Commissioner Jackson, Unanimous decision, motion carried 5-0.

Mayor Williams requesting a motion to enter closed session. **Motion to go into closed session for personnel matters made by Commissioner Spivey, seconded by Commissioner Freeman. Unanimous decision, motion carried 5-0.**

A motion to return into open session at 8:39PM by Commissioner Stewart, Seconded by Commissioner Goodrich. Unanimous decision, motion carried 5-0.

Motion to institute a plan to implement a salary increase in the amount of \$750.00 per certification for all town employees, I vote to have this motion effective immediately made by Commissioner Spivey, seconded by Commissioner Freeman, unanimously approved, motion carried 5-0.

Motion by Commissioner Spivey to hire Mike Pickle as our new Maintenance Supervisor as of now June twenty-seconded to start immediately, seconded by Commissioner Freeman, unanimously approved, motion carried 5-0.

Commissioner Freeman states that we should continue to run ad for the Street Maintenance job duties in newspaper currently until job is filled.

Motion to adjourn if there is no objection at this time by Commissioner Stewart, seconded by Commissioner Jackson. Unanimous decision, motion carried 5-0.