

**Minutes of the Meeting of  
The Town Board of Commissioners  
Town of Hamilton, NC  
December 4<sup>th</sup>, 2025**

The Board of Commissioners of the Town of Hamilton met in a regular meeting on Thursday December 4, 2025, at 07:04 p.m. at the Morris Lynch Center, 301 South Front Street Hamilton NC 27840.

**PRESENT**

**Mayor:** Ervin Williams.

**Commissioners:** William Freeman, Tamika Council, Edgar Taylor, Brandon Raynor, Larry Jackson, Mike Pickle

**Assistant Town Clerk & Finance Officer:** Glinda Fox

**CALL TO ORDER**

The meeting was called to order by Mayor Williams; the prayer was given by Commissioner Raynor. The pledge was recited by all.

**Approval of the agenda or Adjustments to agenda**

*Motion to approve agenda was made by Commissioner Raynor, seconded by Commissioner Taylor. The motion unanimously carried 5-0.*

**Approval of Minutes**

There were 2 corrections in the minutes for November 6, 2025. Under Transparency on page 3, the name *Mamie* should read *Mattie Randolph*. Under the motion in paragraph 4, *Tuesday* should be removed.

*Motion to approve the board meeting minutes from November 6, 2025, with corrections, was made by Commissioner Freeman, seconded by Commissioner Raynor. Motion Carried 5-0.*

**OLD BUSINESS**

**Rivers and Associates Presents Findings of the Wastewater AIA**

Representatives from Rivers and Associates gave a report of their findings on the Town's sewer system. They presented problem areas that will need to be addressed soon. A resolution will also need to be adopted by the board before the Town can move forward with the repairs to the system.

*Motion by Commissioner Raynor and seconded by Tamika Council to accept the findings of the Wastewater AIA as presented by Rivers and Associates. Carried 5-0.*

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**UPDATES**

Commissioner Taylor reported that the grass was planted on the dilapidated property on West Main Street after it was cleaned up.

Commissioner Taylor noted that the installer that was contacted to install the Town Hall's generator is supposed to call Mike Pickle. It was noted the Town needed to make certain the installer has insurance.

EMS Replacement of cabinets continues to be addressed.

The Town is looking for grant funds to install a playground at the Morris Lynch Center.

**BREAK**

The Board took a break to enjoy refreshments before board members held their swearing in oaths of office for a new term.

**OATHS OF OFFICE**

Marvin Hilliard swore in the Mayor and Commissioners as follows – Mayor Ervin Williams, Commissioners William Freeman, Tamika Council, Brandon Raynor, Lary Jackson and Mike Pickle.

The Mayor and Commissioners thanked outgoing Commissioner Edgar Taylor for his service and welcomed Mike Pickle to the board.

**FINANCIALS/BUDGET AMENDMENTS**

The Town Clerk/Finance Officer's financials for the month ending October 2025 were reviewed by the board of commissioners.

***Motion by Commissioner Raynor and Commissioner Freeman to approve the financials as presented. Motion carried 5-0.***

**REPORTS**

Commissioner Jackson reported that the dead bolt inside the EMS building needs to be replaced so the door can be opened between the Town Supervisor's office and the EMS by either side.

Commissioner Raynor reported there were 77 plates of spaghetti given out at the town's Spaghetti Supper. He noted he would like this to be an annual event. The CAD report showed 18 calls were made for one residence. He requested the board have their Reports moved to precede Old Business in the future.

***Motion to approve the movement of Commissioner Reports before Old Business on the agenda each month was made by Commissioner Raynor and seconded by Commissioner Council. Motion carried 5-0.***

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Commissioner Freeman suggested EMS and Morris Lynch Center be converted to natural gas.

***It was moved by Commissioner Freeman and seconded by Commissioner Jackson to convert the EMS and the Morris Lynch Center to natural gas. Motion carried 5-0.***

Commissioner Pickle reported the town lost power twice recently because of Dominion. He suggested we ask Dominion to permanently fix the issue the next time we lose power. The town needs a new trash pump kit which was back ordered. It cost about \$1800. Commissioner Freeman asked to table a decision on the purchase until after the first of the year.

Commissioner Council asked the board to allow the gym to be opened on Sundays for young people to play. William Freeman noted the goal needs to be moved.

**MOTION TO ADJOURN**

Mayor Williams entertained a motion to adjourn if there is no other business to cover at this time.

***Motion to adjourn made by Commissioner Freeman, seconded by Commissioner Council at 8:46 p.m. Motion carried 5-0.***

Submitted By:

Approved By:

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Allison Roebuck, Town Clerk & Finance Officer

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Ervin Williams, Mayor