

**Minutes of the Meeting of  
The Town Board of Commissioners  
Town of Hamilton, NC  
November 6<sup>th</sup>, 2025**

The Board of Commissioners of the Town of Hamilton met in a regular meeting on Thursday December 4, 2025, at 07:03 p.m. at the Town Hall, 109 North Front Street Hamilton NC 27840.

**PRESENT**                    **Mayor:** Ervin Williams.

**Commissioners:** William Freeman, Edgar Taylor, Brandon Raynor, Larry Jackson

**Town Clerk & Finance Officer:** Allison Roebuck

**ABSENT:** Tamika Council

**CALL TO ORDER**

The meeting was called to order by Mayor Williams; the prayer was given by Commissioner Jackson. The pledge was recited by all.

**Approval of the agenda or Adjustments to agenda**

*Motion to approve agenda without adjustments was made by Commissioner Raynor, seconded by Commissioner Taylor. The motion unanimously carried 4-0.*

**Approval of Minutes**

*Motion to approve the minutes from October 2<sup>nd</sup>, 2025, board meeting made by Commissioner Taylor, seconded by Commissioner Raynor. Motion Carried 4-0.*

**PUBLIC COMMENT**

Patricia Morring – 204 W Liberty Street

Resident Morring called upon by Mayor Williams requested to know the update on 204 West Liberty street after he reached out to the owners. Mayor Williams states he only requested permission to get an estimate only to not move forward with anything other than an estimate.

**OLD BUSINESS**

**UPDATE ON DILAPIDATED PROPERTY ON WEST MAIN STREET**

Commissioner Taylor states that Gurganus and his company have completed our request to clear off the property. It has been cleaned up and grass seeds planted and he has been paid.

**UPDATE ON TOWN HALL GENERATOR**

Mayor asked for anyone they have in mind to hook up the generator, Taylor states someone recently hooked up gas and will reach out to see if they can connect ours at town hall.

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**EMS REPLACEMENT OF CABINETS**

Commissioner Jackson presented a estimate to replace and install awning.  
Motion to move forward on the project made by Commissioner Jackson and seconded by Freeman. Motion not carried 2-2.

Motion to get more quotes on just this job to get everything quoted Motion carried 3-1.

Commissioner Raynor would like to get another quote to at least have 2 out of 3 quotes.  
Commissioner Freeman states that anything under \$5,000 you would need three quotes. The repair to only the cabinet material and labor

**TAXES**

Removed

**SPAGHETTI DINNER**

Commissioner Raynor will start cooking the spaghetti as well as the corn on the cob tomorrow at the Center but is requesting the board to help serve and be a part of the spaghetti dinner. Clerk Roebuck will make the tea and set up the tables and chairs. Commissioner Raynor invited the residents to attend the community spaghetti dinner tomorrow night from 6PM-9PM at the Morris Lynch center.

**NEW BUSINESS**

**TOWN MEETINGS**

Commissioner Raynor would like to know more about the town meetings for festivals and parades.

Motion to have anything Town related business to be posted on the website in the town hall and available to the public prior to the event was made by Commissioner Raynor, seconded Taylor Motion carried 4-0.

**PLAYGROUND**

Commissioner Raynor would like to have a playground at the ballpark area. Clerk Roebuck reached out to the town's insurance agency to see if our current coverage would cover the playground for installment. Mayor Williams asked the cost of the playground. Commissioner Raynor states the price ranges from \$4,000-\$9,000. There are grants available just not at this time since the time duration has expired. Commissioner Raynor requested to leave the topic on the agenda so we can revisit the topic in the upcoming months.

**SPEED BUMPS**

Commissioner Raynor says he has had several complaints about speeding within our town limit. Requesting to learn the process for how the town would go about putting two speed bumps on the back roads to help slow traffic down on railroad street. Commissioner Freeman asked if the

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town could tighten down and request a deputy come throughout the town through the local sheriff's department.

### **TRANSPARENCY**

Commissioner Raynor requested to put up the commissioner assignments posted in town. Mattie Randolph requested to have the information mailed out with the billing statement in January to inform the town.

### **FINANCIALS/BUDGET AMENDMENTS**

The town Clerk/Finance officer presented the financials for the month ending September 2025. The board of commissioners reviewed all bank reconciliations as presented.

***Motion by Commissioner Freeman and Commissioner Raynor to approve the financials as presented. Motion carried 4-0.***

### **REPORTS**

Commissioner Jackson had nothing to report at this time.

Commissioner Raynor reminded the residents to remember at this time of the year that it is getting cold outside and make sure you lock your doors and secure your possessions.

Commissioner Taylor presented the dilapidated property report he gave earlier for the cleared lot.

Commissioner Freeman asked where we were going to place the three remaining cameras that we have. Commissioner Raynor states he would like to place them here at the office in the back and one around the front.

Mayor Williams asked the board if they had reviewed the solar panels documents that have been placed into their boxes. The board of commissioners requested to have another workshop about solar panels. The town board needs to request another meeting once we have reviewed and adopted the policy. Resident Morring requested to know if the town could issue welcome packets. Clerk Roebuck informed Morring that we could issue the packets at the time of connections of utilities. Once our board agrees and votes onto the process for the solar panels we will add this information to the welcome packets. Board members should review the packets and gather questions for the presenter's return. Mayor Williams requested to have the board review the information issued and we will invite him back to our board meeting next month.

Maintenance Report given by Mike Pickle: Requesting to buy a trash pump for the town as we are in need. There is a leak down at 500 Front Street and it's a slow leak down at the location. Bucket truck fixed and back running the electric meter delivered today and they will install today. Hauling sludge today. Granville farms came in today and the well house roof is still leaking.

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***Motion made to purchase a trash pump from Northern Tools by Commissioner Freeman, seconded by Commissioner Raynor. Motion carried 4-0.***

Suggestions and comments box read by Mayor Williams. Describe your ideas post the agenda before the meeting, so he will know if something is of interest for him to attend. Also speak up at the meeting can't hear you all.

***Motion made by Commissioner Freeman and second Commissioner Taylor to post the agenda for the public to view in office on before the meeting. Motion carried 4-0.***

**CLOSED SESSION**

**MOTION TO ADJOURN**

Mayor Williams entertained a motion to adjourn if there is no other business to cover at this time.

**Motion to adjourn made by Commissioner Raynor, seconded by Commissioner Taylor at 8:30 Motion carried 4-0.**

Submitted By:

Approved By:

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Allison Roebuck, Town Clerk & Finance Officer

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Ervin Williams, Mayor