

**Town of Commissioner's Meeting
April 2nd, 2026**

**Minutes of the Meeting of
The Town Board of Commissioners
Town of Hamilton, NC
April 2nd, 2026**

The Board of Commissioners of the Town of Hamilton met in a regular meeting on Thursday April 2nd, 2026, at 07:05 p.m. at the Town Hall, 109 North Front Street Hamilton NC 27840.

PRESENT

Mayor: Ervin Williams.

Commissioners: Tamika Council, Mike Pickle, Brandon Raynor, Larry Jackson

Town Clerk & Finance Officer: Allison Roebuck

ABSENT: NONE

CALL TO ORDER

The meeting was called to order by Mayor Williams; the prayer was given by Commissioner Raynor. The pledge was recited by all.

Approval of the agenda or Adjustments to agenda

Motion to approve agenda without adjustments was made by Commissioner Raynor, seconded by Commissioner Council. The motion unanimously carried 3-0.

Approval of Minutes

Motion to approve the minutes of March 5th, 2026, monthly board meeting was made by Commissioner Jackson, seconded by Commissioner Raynor. Motion Carried 3-0.

REPORTS

Commissioner Jackson had no report.

Commissioner Raynor reminded citizens to be safe in the coming summer months.

Commissioner Council requested to order basketballs for the recreational department. Council will send Clerk Roebuck the link with the needs of three basketballs, grip mat and a door mat.

Mayor Williams reported on the ICIS conference in Raleigh and ended in Charlotte. It was well attended by other towns and thirty businesses as well as a retail runway. The Dollar Tree franchise is not looking into coming to smaller towns but towns with larger populations. However, there was one company that was interested in coming our way as we are a smaller town. At this time, they don't wish to expose their names.

PUBLIC COMMENT

EMS

Janice Goodman reports that the County will be covering the entire county for paramedic services in a contract with East Carolina University. The town will have a medic on site and will stay overnight. Two QRV's staffed for the county for 24-7. First call will be called out of Williamston for medic response as well as the second call. If all medics are out, then the call will go back to ALS. Budget cuts have been and will be made with the new responses. The target date is scheduled to go live on July 1st. 2026. Janice requested the updates to the building are key fob to door; medicine cabinet removed and replaced; new lighting and fixtures in bathroom as well; washer and dryer hooked up that is already at the location. Clerk Roebuck informed Goodman that she would need to put in a work order to have the updates and requests for each of the items she listed above to make sure that the requests are completed.

Motion to approve the removal of the medicine cabinet for the bathroom, have washer and dryer hooked up and have a key fob made for the door was made by Commissioner Raynor, seconded by Commissioner Jackson. Motion carried 3-0.

LIGHT BILL

Mayor Williams called on Annies Catering, but no one was here on their behalf.

OLD BUSINESS

SOLAR PANELS UPDATE

Mayor Williams requested to know if attorney Coleman's response has been returned to the board. Clerk Roebuck states that at this time no response via email has been received.

DILAPIDATED PROPERTY

Mayor Williams requested to know if attorney Coleman response has been returned to the board. Clerk Roebuck states that at this time no response via email has been received.

BINGO

Commissioner Raynor states that Clerk Roebuck has placed some examples for the bingo items needed for the upcoming events for bingo nights. The board of commissioners reviewed the printed-out options for the board to approve for purchase.

Motion to purchase the 50 count shutter slide cards, large brass cage master board, calling balls, and large easy to read shutter slide bingo cards was made by Commissioner Raynor, seconded by Commissioner Council. Motion carried 3-0.

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NEW BUSINESS

SEALED BIDS FOR POSTED PROPERTY

Mayor Williams requested to know if attorney Coleman response has been returned to the board. Clerk Roebuck states that at this time no response via email has been received.

PAINTING AT THE BALL PARK

Clerk Roebuck showed the board what Mike Bennett submitted to paint at our concession stand. Commissioner Council and Commissioner Raynor requested the board to think about putting up a remembrance or dedication of the field to the late passing of Commissioner Freeman. Freeman was a big part of Hamilton Parks and Recreation for years and something in his reverberance would be a nice dedication to him.

Motion to approve the ballpark demonstration presentation provided by Mike Bennett was made by Commissioner Raynor, seconded by Commissioner Jackson. Motion carried 3-0.

LETTER TO TOWN RESIDENTS

Mayor Williams requested the board review attached letter addressing the issues within the town in response to recent reports of violations to the town ordinances we currently have in place. Commissioner Raynor states that Martin County sheriff's office will start to issue citations to back up the ordinances. Mayor Williams requested Clerk Roebuck to send our town's ordinance to Mid-East Commissions member Josh Hollis for his review so they will be able to enforce our ordinances.

Motion to have Clerk Roebuck send our current Town of Hamilton Ordinances via email for his review to start enforcement was made by Commissioner Raynor, Seconded by Commissioner Council. Motion carried 3-0.

COMMENT BOX REVIEW

Clerk Roebuck opened our town's comment review box for board to review; nothing was in our comment box.

FINANCIALS/BUDGET AMENDMENTS

Motion to approve the financials as presented by Finance Officer Roebuck was made by Commissioner Jackson, seconded by Commissioner Council. Motion carried 3-0.

CLOSED SESSION

Mayor Williams requested the board to enter closed session.

Motion to enter closed session as requested by Commissioner Jackson, seconded by Commissioner Council. Motion carried 3-0.

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Motion to come out of closed session by Commissioner Raynor, seconded by Commissioner Council. Motion carried 3-0.0

Motion to accept the resignation of Mike Pasternak by Commissioner Council, seconded by Commissioner Raynor. Motion carried 3-0.

Motion to hire Keith Brown full-time to a full-time position by replacing Mike Pasternak was made by Commissioner Raynor, seconded by Commissioner Council. Motion carried 3-0.

MOTION TO ADJOURN

Mayor Williams entertained a motion to adjourn if there is no other business to cover at this time.

**Motion to adjourn made by Commissioner Raynor, seconded by Commissioner Council.
Motion carried 3-0.**

Submitted By:

Approved By:

Allison Roebuck, Town Clerk & Finance Officer

Ervin Williams, Mayor