

**Minutes of the Meeting of
The Town Board of Commissioners
Town of Hamilton, NC
December 5th, 2024**

The Board of Commissioners of the Town of Hamilton met in a regular meeting on Thursday December 5th, 2024, at 07:00 p.m. at the Town Hall, 109 North Front Street Hamilton NC 27840.

PRESENT **Mayor:** Ervin Williams.

Commissioners: William Freeman, Tamika Council, Edgar Taylor, Brandon Raynor, Larry Jackson

Town Clerk & Finance Officer: Allison Roebuck

ABSENT: NONE

CALL TO ORDER

The meeting was called to order by Mayor Williams, the prayer was given by Commissioner Raynor. The pledge was recited by all.

Approval of the agenda or Adjustments to agenda

Mayor Williams asked if there were any adjustments to the agenda or if the Board wished to remove or add them to the agenda.

Commissioner Raynor requested to add to old business cameras and tree planting; requested new business animal ordinance and cd update.

The motion to approve the agenda with adjustments was made by Commissioner Taylor, seconded by Commissioner Freeman. Motion unanimously carried 5-0.

Approval of Minutes

Motion to approve the minutes of November 7th, 2024, monthly board meeting made by Commissioner Raynor, seconded by Commissioner Council. Motion Carried 5-0.

PUBLIC COMMENT

Yvonne Griffin from the department of aging introduced the program of title 5 which will allow the older population to be employed through this program. Anyone over the age of 55 and older is allowed to work in the area and surrounding areas to help them earn an income. The town would not fund employment. Title 5 would pay the employee to cover the benefits as well as cover everything if an accident did occur while working under title 5. The program is requesting to keep the program in the county and help the elderly be able to have funding and earn money and training on site for the jobs.

Motion to partner with Title 5 with the town of Hamilton Commissioner Taylor, seconded by Commissioner Raynor. Motion carried 5-0.

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OLD BUSINESS

DILAPIDATED PROPERTIES UPDATE

Mayor Williams asked Commissioner Taylor if he was ready to move forward with the dilapidated properties. Commissioner Raynor states that our ordinances are laid out and just need to be enforced. A building inspector would have to make the decision, and the board would claim the dilapidated property to move forward. Commissioner Freeman wanted to know if Taylor had any property in mind to start looking into. Commissioner Taylor states he will visit one property at a time and handle one at a time and read the ordinances aloud for the board to hear. The address of the property can be where the board had already started prior to Commissioner Taylor coming onto board. Clerk Roebuck will get Commissioner Taylor the previous properties that the town will revisit. Resident Taylor asked about the cleaning up around the power lines and requested to know if they will get these issues fixed.

TOWN HALL GENERATOR

Working on transformers and led lights and grant to hook up services to generator.

WELL HOUSE ROOF REPAIR UPDATED PRICING

Was motioned at the November meeting to approve.

SPRAYING FOR MOSQUITOES AT HAMILTON RIDGE

Awaiting Jodi to return.

TOWN EMAIL ADDRESS

In process.

OLD NURSING HOME

Mayor meeting today with the owner of the location and several people from several different grant and funding sites to get the vision for the Baptist home. Mayor Williams states they will all meet again sometime during the middle of January at the Bob Martin Center and the veterans association to see the possibilities of the location and site.

CHECKLIST FOR MLC

The board reviewed the MLC rental use policy checklist.

Motion to approve the list as presented by Commissioner Taylor, seconded by Commissioner Council. Motioned carried 5-0.

TREE LIGHTING

Mayor Williams reviewed the events of the speeches for locals and Santa visited the audience. This was another success for the town and the residents.

Break for snacks at 8:18PM.

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NEW BUSINESS

UPCOMING CHRISTMAS PARADE

Mayor William's states the parade is scheduled on December 12th starting at 4PM. The lineup will start at 3 at HeadStart and the Morris Lynch Center.

DOOR TAGS

Mayor Williams asked the board about the door tags that are present. Commissioner Freeman states that they are not going to read the additional letter, when you are dealing with the public it's tough, we are paying the employees who are getting paid to do the job and fill out the door tag and placement no matter how long it takes. Commissioner Raynor states that it could be a possible problem and should look into it.

Motion by Commissioner Raynor to stop door tags, add color paper to the back of the billing statement and place phone call prior to being cut off. Motion is not second or carried.

TABLED BY THE BOARD

ANIMAL ORDINANCE ADDED

Commissioner Raynor spoke with a citizen about chickens within the town limits. Resident Sullivan states the rooster crows every morning. Resident Taylor states that the rooster has been gone and they are contained in a controlled environment. There is a limit of 3 dogs or 3 cats per household in the town. Commissioner Raynor states that there is an ordinance in place to cover these issues; there are several animals at one location, and it can be dangerous.

CAMERAS

Requested information to see what the quote to install internet at public works building once the quote comes back from the carrier Brightspeed.

COMMENT BOX

Commissioner Raynor would like to put out a comment/suggestion box at the town hall to get more engagement from the community and their input. Little lock box outside of the facility at town hall and the Commissioner Council agrees with the box.

Motion to place a comment box outside of the town hall Commissioner Taylor, seconded by Council. Motion carried 5-0.

OLD TREE PLANTING

Commissioner Raynor requested to know the name of the tree. The county asked all towns to plant a tree for the 250th Anniversary. Sweet Gum Tree is what he wanted to plant, Mayor Williams. Commissioner Council asked about a dogwood tree planted in memory of the 250 Anniversary, Commissioner Taylor likes the tree that is located at Ronnie Crafts house and will get the name of the tree. Need to determine the location to plant the tree so it's planted near the woods.

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FINANCIALS/BUDGET AMENDMENTS

***CD UPDATE ADDED**

Mayor Williams reviewed the financials starting with the water sewer fund. Commissioner Freeman asked about J&M welding construction and the amount. The finance officer pulled the invoice and read the details from the invoice that was submitted and paid. She informed the board that she receives the invoices, processes the accounts payable, prints the checks and signs checks as finance officer and the last part of the process is for the mayor to review the invoice and sign off the invoice as well as provide the second signature on the check. Asked to find out about the North Carolina Capital Management Trust's 3 outstanding accounts and their maturing dates and process.

Motion to approve the financials as submitted by Commissioner Raynor, seconded by Commissioner Taylor. Motion carried 5-0

REPORTS

Commissioner Jackson nothing at this time.

Commissioner Raynor is unable to prepare the packet for the review of the month.

Commissioner Taylor is working on budget billings, and he is still processing.

Commissioner Council basketball training to get up teams and partnering currently with Robersonville, Oak City and Hamilton. Transportation is a lot of the issue needing a van or something that would be able to pick up more kids. Unable to get the league back and working to try to get recreation basketball back within the town. Commissioner Raynor states that the police department partners with the army and will try to reach out and see if they could offer anything to help with transportation.

Commissioner Freeman states the town needs a truck and would like to check into the market to see what is available and pricing. Commissioner Freeman wants to get them a newer truck and continue upkeep on the current vehicle. As a board they can present to them how to maintain and care for the vehicle. Commissioner Freeman read Mike Pickle Maintenance supervisor report for the month of November.

Slab at EMS removed and crush and run installed - Called in Pantego Door to look at roll up door at EMS building. Been having issues with the door opening and closing. I found a bad board and replaced it. - Still having issues with Maintenance truck. Has a tendency to cut off now and still transmission shifting hard - All Christmas decorations have been gone through and faded bulbs and non-working bulbs replaced and hung for the season - While putting up decorations bucket truck had an out-rigger cylinder to blow a seal. This was one of the ones that didn't get repaired last time. Had Morales Equipment to come and rebuild this one so it will be ready to use if we need it. - Our old Christmas sign was getting old and looking bad so I made a new one and Jim Goodrich made new lettering for it at no charge to the town - New key box has been placed inside of the shop and all equipment keys have been removed and are kept locked up now until needed - Bush hog

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gearbox bearings came apart and damaged the shaft in it. Priced new gearbox and parts from Premier in Washington to rebuild it. The new one was 2800.00. Premier wanted 1400 to rebuild old one. James Warren is rebuilding it for us for less than 400.00. Waiting on bearings to come in now.

Mayor Williams requested to get a thank you card for Jim Goodrich for doing the lettering for the new signage. On October 22nd I received a request from Hazen and Sawyer to know where the town stands with their system. Mayor Williams reviewed what they presented to the town and at this time we need to look into what the town board would like to do. Commissioner Freeman states that he isn't interested in joining with surrounding towns, but the town does have a volume limit, and it would put the town over the licensed limit. Commissioner Taylor said he would like to stay as we are currently with our water and sewer systems in place. Audits follow up currently and nothing is completed as of today.

Town Clerk/Finance Officer – no report at this time.

CLOSED SESSION

MOTION TO ADJOURN

Mayor Williams entertained a motion to adjourn if there is no other business to cover at this time.

**Motion to adjourn made by Commissioner Freeman, seconded by Commissioner Taylor.
Motion carried 5-0**

Submitted By:

Approved By:

Allison Roebuck, Town Clerk & Finance Officer

Ervin Williams, Mayor