

**Minutes of the Meeting of
The Town Board of Commissioners
Town of Hamilton, NC
January 8th, 2026**

The Board of Commissioners of the Town of Hamilton met in a regular meeting on Thursday January 8th, 2026, at 07:01 p.m. at the Town Hall, 109 North Front Street Hamilton NC 27840.

PRESENT **Mayor:** Ervin Williams.

Commissioners: William Freeman, Mike Pickle, Tamika Council, Brandon Raynor, Larry Jackson

Town Clerk & Finance Officer: Allison Roebuck

ABSENT: Brandon Raynor

CALL TO ORDER

The meeting was called to order by Mayor Williams; the prayer was given by Commissioner Jackson. The pledge was recited by all.

Approval of the agenda or Adjustments to agenda

Motion to approve agenda with adding adjustments to add Kristy & James Dunlow for fencing and zoning issue; and removal of Bolton & Menk - Drayton was made by Commissioner Freeman, seconded by Commissioner Jackson. The motion unanimously carried 4-0.

Approval of Minutes

Motion to approve the minutes from December 4th, 2025, monthly board meeting made by Commissioner Council, seconded by Commissioner Pickle. Motion Carried 0-0.

PUBLIC COMMENT

Patricia Moring 204 West Liberty Street

Resident Moring requested the update with the Wiggins family for the location. Mayor Williams states that he will hand that zoning issue over to Commissioner Pickle to inform of more information.

Monica Turner school opening and basketball goal location no show

Kristy & James Dunlow Fencing and zoning issue.

Resident Dunlow states he is putting up a privacy fence and has started one foot on his property line. States his neighbors have chickens at their location and he can smell them and asked if they can be requested to have them moved from the fence.

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Residents showed the video footage to show the issues they are having with the placement of the fence. Mayor Williams states there is ordinance in place to protect him on his property. Mike Pickle has been assigned for zoning and these are areas for him to review for the board to follow up. Upon review of the ordinance and review with resident and the board will revisit.

Report

Commissioner Jackson- In October he reviewed with the board the updated information that needs to be presented. Commissioner Raynor has submitted a bid for H-Squared Solutions as well as the presented Tim's Home Repair & Services

***Motion to approve Tim's Home Repair & Services to complete the work as presented
Commissioner Jackson, seconded by Commissioner Freeman. Motion was carried 3-1.***

Commissioner Raynor not present

Commissioner Pickle - water leak at school with a lot of water loss at location, we have an upcoming state inspection one day next week everything looks good at location. Water Tower inspection is getting completed on Thursday January 8th, 2026 with photos of the inside tank.

Commissioner Council - due to water leak was not able to get the gym opened to the public opening up the gym for the kids. Resident requested to know if there will be supervision at location on Sundays before dark.

Commissioner Freeman - back in August because he is a member of the North Carolina Amateur Sports applied for a grant for a new scoreboard and they have \$5,040 towards a scoreboard for the gym the price is \$7,019.20 and he would need more funds from the town to get \$5,400. Hobgood paid for the gym rental at the location of school and requested to use the funds from the rental to pay for the extra. Commissioner Freeman requested at the end of the meeting to go into closed session for personnel.

***Motion to purchase the \$7,019 score board by Commissioner Pickle, seconded by
Commissioner Jackson. Motion 4-0.***

Mayor Williams stated he applied for a grant from Electricities in the amount of \$5,000 to purchase an LED signage board for the town information multicolor scrolling. LED signage to place in town at the Morris Lynch Center. Would like to place the signage near the road by the tree line. The grant will also cover the new replacement of the LED security lights throughout the town.

***Motion to purchase the LED signage and the LED lights by Commissioner Jackson, seconded
by Commissioner Pickle. Motion carried 4-0.***

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**MAYOR ASSIGNED COMMISSIONER AND RESPONSIBILITIES FOR ALL
COMMISSIONERS.**

Commissioner Jackson was introduced as the backup signer for the checks to add to the responsibilities.

William Freeman

Mayor Pro-Tempore, Electricities, Maintenance, Communications, Back-up Parks & Recreation

Tamika Council

Beautification, Parks & Recreation, Library Maintenance

Mike Pickle

Zoning, Utility Budget Billing

Brandon Raynor

Law Enforcement, Golf Cart Enforcement, back up for Grants

Larry Jackson

Fire & EMS, Streets/Ditches, Grants

*Motion to approve the assigned commissioner committee's assignments and responsibilities as presented by Mayor Williams by Commissioner Jackson, seconded by Commissioner Pickle.
Motion carried 4-0.*

Town Clerk/Finance Officer stated there was nothing to report at this time.

OLD BUSINESS

DILAPIDATED PROPERTY on west main street property has been cleaned off and no longer dilapidated.

Mayor Williams requested the board review the sale and advertise the location by Commissioner Pickle, seconded by Commissioner Council. Motion carried 4-0.

UPDATE ON TOWN HALL GENERATOR

At this time has still not been hooked up at location. The request is to have someone come out that is licensed to hook up gas to our Generic. Commissioner Pickle states he will reach out with Bowen Heating and Corey's to see if they can come out to quote.

EMS REPLACEMENT OF CABINETS

Mayor Williams asked to know when they will start to the work the awning has been purchased and placed at location and Commissioner Jackson will reach out to let Tim's Home Repair Services of the winning of the bid and confirm the start date.

UPDATE ON SOLAR PANELS

None.

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COMMENT BOX REVIEW

Mayor Williams requested to review the comment box. Clerk Roebuck unlocked and opened the box and there was one comment placed into the box. Mayor Williams read the comment that praised the previous Spaghetti dinner that was thrown by the town.

UPDATE ON BINGO LICENSE

Clerk Roebuck stated at this time we do not have an update on the licenses we applied for back in October of 2025. Clerk Roebuck called the state today and left another voicemail to the ALE department to return call to find out the status of our application and payment.

NEW BUSINESS

NEW CHRISTMAS TREE / DECORATIONS

Mayor Williams states that we will need to look at and price updates to the town Christmas tree and town decorations.

FINANCIALS/BUDGET AMENDMENTS

Motion to approval the financials by Commissioner Jackson, seconded by Commissioner Pickle. Motion carried 4-0.

CLOSED SESSION

Motion to enter into closed session for personal General Statue 143-318-11 made by Commissioner Freeman, seconded by Commissioner Jackson. Motion carried 4-0.

Motion to come out of closed session to enter back into to regular session made by Commissioner Council , seconded by Commissioner Freeman. Motion carried 4-0

Tuesday January 13th the Roanoke River Festival committee will meet at 10am.

MOTION TO ADJOURN

Mayor Williams entertained a motion to adjourn if there is no other business to cover at this time.

Motion to adjourn made by Commissioner Pickle, seconded by Commissioner Council. Motion carried 4-0.

Submitted By:

Approved By:

Allison Roebuck, Town Clerk & Finance Officer

Ervin Williams, Mayor