

**Town of Commissioner’s Meeting
September 5, 2024**

The Board of Commissioners of the Town of Hamilton met in a regular meeting on Thursday September 5, 2024, at 07:08 p.m. at the Town Hall, 109 North Front Street Hamilton NC 27840.

PRESENT **Mayor:** Ervin Williams.

Commissioners: William Freeman, Tamika Council, Edgar Taylor,
Brandon Raynor, Larry Jackson

Town Clerk & Finance Officer: Allison Roebuck

ABSENT: NONE

CALL TO ORDER

The meeting was called to order by Mayor Williams, the prayer was given by Commissioner Jackson. The pledge was recited by all.

Approval of the agenda or Adjustments to agenda

Mayor Williams asked if there were any adjustments to the agenda or if the Board wished to remove or add to the agenda.

Motion to approve agenda with removal of Family Dollar/Dollar Tree & Patricia Jones from Public comments was made by Commissioner Raynor, seconded by Commissioner Council. Motion unanimously carried 4-0.

PUBLIC COMMENTS

Patricia Moring – she rented the Morris Lynch Center over the past weekend, and she found roaches in the building throughout the rental. The MLC building is rented all the time, and the building needs to be updated and cleaned. Requested to know if the Town of Hamilton sprayed the area for the Hamilton Ridge Apartment area. Requested to talk with the owner of PenderGraph Management to see what they would like the town to do for them. Commissioner Freeman states he recalls only spraying for one year when they first built the facilities. Mayor Williams states that the board has started to update and upgrade the property of the Morris Lynch Center.

OLD BUSINESS

Approval of Minutes

Missed information under Commissioner Freeman report with the floor cleaning for Gymnasium and Morris Lynch Center.

Motion to approve the minutes from August 8th, 2024, with the update to hiring for cleaning was made by Commissioner Raynor, seconded by Commissioner Council. Motion Carried 4-0.

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DILAPIDATED PROPERTIES UPDATE

Mayor Williams states that he has set up an appointment to meet with Mrs. Swain.

TOWN HALL GENERATOR

The clerk presented the information provided by Piedmont Natural Gas for the new contract commercial service agreement. **Tabled**

TRANSMISSION IN WORK TRUCK

Awaiting to hear from Capital Ford about pricing per Maintenance Supervisor Pickle.

HAMILTON ROANOKE RIVER FESTIVAL

Mayor Williams states the Town of Hamilton Roanoke River Festival will be held on October 5th, 2024.

MORRIS LYNCH CENTER UPDATE

Mayor Williams requested the board to review the documents and quotes provided for the updates to the center.

VEHICLE ON RIGHT AWAY IN TOWN

Commissioner Raynor states that the vehicle is in the right of way and the town should act. Mayor Williams requested to speak with the attorney about the towing of the vehicles within our town's ordinance. Mr. Taylor states that the location be cleaned up and the vehicle removed for the curb appeal. The Fire Department would be blocked from the hydrate and furniture in the yard is a safety hazard.

GRENAT FOR WATER INFRASTRUCTURE & PLAYGROUND

Nothing additional to add to this.

FIREWORKS

Commissioner Raynor states that he is going to arrange a meeting with the Town of Hobgood to discuss more in depth pricing and requirements.

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FEED THE TOWN

Raynor states that at the grant workshop we spoke of the Public Power Day, and he would still like to keep this as an option for the town residents.

Mayor Williams requested to take a five-minute break prior to the new business before the swearing in of Commissioner Taylor at 7:47PM.

NEW BUSINESS

SWEARING OF COMMISSIONER

Marvin Hilliard read the oath of office to Commissioner Taylor. Commissioner Taylor was sworn in as the new commissioner.

RESOLUTION ARP

Mayor Williams read Resolution 2024-2 to the board and residents to accept the American Rescue Plan offer of \$150,000.

Motion to accept resolution no. 2024-2 by Commissioner Freeman, seconded by Commissioner Raynor. Motion carried 5-0.

DEMENTIA ALLIANCE DONATION

The town of Hamilton sponsored commitment in years prior in the amount of \$500 as previous donation. The event will be held at the Morris Lynch Center on October 12th, 2024.

Motion to approve our Martin County Walk to Defeat Dementia in the amount of \$500 by Commissioner Freeman, seconded by Commissioner Jackson. Motion carried 5-0.

****WELL HOUSE ROOF REPAIR****

Mayor Williams requested the board to review the estimates for the Well House presented by Mayor Williams and Commissioner Raynor. Metal roof quotes have been submitted from Tommy Taylor, Tim's Home repair and alliance roofing and repair. Reviewed the quotes however Commissioner Raynor asked if any of the quotes provide any warranty. Commissioner Raynor requested to table the quotes and reach back out for information on the warranty. Commissioner Raynor suggested that everyone should submit their quotes with more details about the roof.

Mayor Williams states upcoming meetings for the League of Municipalities Best Management practices is offered in Greenville on September 18th, 2024, advises all to try to attend

Mayor Williams stated we have another class coming up on September 26th, 2024, Randy Welch Training for the commissioners to attend.

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Mayor Williams requested to review the update quotes submitted by H-Square to complete the repairs to the inside of the facilities. Needs more quotes for flooring and work for repair inside the Morris Lynch Center. Commissioner Raynor states that the town requires at least 2 quotes for the updates and flooring updates be submitted before motions can be voted on. The town prefers three quotes.

FINANCIALS/BUDGET AMENDMENTS

The Finance Officer presented the financials to the board. Commissioner Raynor asked about Jeff's Portable Toilets monthly fee for the porta john in the public works maintenance area. Commissioner Raynor requested if this is something that we could get installed at the facility due to cost to the town.

Motion to approve the financials as presented made by Commissioner Raynor, seconded by Commissioner Taylor. Motion carried 5-0.

REPORTS

Commissioner Jackson requested for back door at the EMS building be fixed because it is still leaking. Asked Maintenance supervisor Pickle about the installation of washing machine and dryer at the building. Commissioner Raynor asked if the EMS would be paying for any of the installation of this set up. Requested information from Pickle about the crush and run. Mike states that he is currently repairing the locations that have previously been marked throughout the streets. Circle Drive and Rosenwald school have been reviewed by DOT.

Commissioner Raynor reported possible gun shots in town which could be because of teenagers walking around town all hours of the night.

Commissioner Taylor has nothing to report at this time.

Commissioner Council states she is waiting for the company to send her the ideas of the banners throughout the town. They are designing the banners, but they have been on vacation and still not sent in demos. Mike Pickle put up the two down there at river that he found at the old town office building.

Commissioner Freeman reports about the cemetery concerns and asked is if Warrens was behind in their trimming the cemetery. Mike states that the main worker is out with open heart surgery and should be getting back onto schedule next week. Commissioner Freeman states he is not pleased with the services they are providing. Right-of-way coming into town needs to be cleaned out for states requirements. Mike agreed to the clearance at the location which needs to be cleaned up with the overgrown vegetation, He would contact a company to see if we can get this issue resolved. Public Power Day October 10th at 3PM right here at the Town hall office.

August Maintenance Report provided by Maintenance supervisor Pickle stated we have our Zd1511 mower back from the shop. All repairs were made under recall; recent purchase new PTO shaft for bush hog; Repaired water leak on main line between Keith Ayer's and Marty Harrell's house; working on Asphalt patching around town; Did repairs to parking lot at school;

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East Coast Electric to come in and do some tree trimmings overpower lines. Will have them back in a few weeks to work on some more problem areas; EMC came in and did tree work on their lines going down Front St. and West Liberty Street; Having complaints about roaches at Lynch Center. Bombed building twice; Spraying for Mosquitoes is being done twice a week per William suggestion; Flush Hydrant for Circle Drive has been ordered.

Mayor Williams asked the commissioners if they are going to get registered for the upcoming course. Yvonne Griffin at the council of aging senior center is to come and work to get the work done. They provide boxes with records in them, and they need to be filed and put up.

CLOSED SESSION

Commissioner Raynor made the motion to enter closed session, Seconded by Jackson. Motion carried 5-0.

Motion to come out of closed session and return to open session made by Commissioner Jackson, seconded by Commissioner Taylor. Motion carried 5-0.

MOTION TO ADJOURN

Mayor Williams entertained a motion to adjourn if there is no other business to cover at this time.

Motion to adjourn made by Commissioner Freeman, seconded by Commissioner Jackson. Motion carried 5-0.

Submitted By:

Approved By:

Allison Roebuck, Town Clerk & Finance Officer

Ervin Williams, Mayor